

**AMENDMENT TO THE  
WARREN COUNTY HOUSING PROGRAM AGREEMENT  
Dated August 9, 2000**

THIS AGREEMENT, entered into this 14<sup>th</sup> day of July, 2004 by and between the Township of Mansfield, New Jersey (hereinafter referred to as the "Municipality" and the Warren County Board of Chosen Freeholders, Wayne Dumont, Jr. Administration Building, Belvidere, New Jersey 07823

WHEREAS, the Warren County Housing Program was initiated by the Warren County Board of Chosen Freeholders; and,

WHEREAS, the Warren County Housing Program was established in response to the recognized need for an increase in affordable housing opportunities in the county and as an organization to coordinate, promote and develop affordable housing on a county-wide basis; and,

WHEREAS, the Warren County Housing Program has developed a housing rehabilitation program to assist municipalities, on a voluntary basis, to bring substandard housing units which are occupied by low and moderate-income persons up to housing code standards, in accordance with the rules of the NJ Council on Affordable Housing (COAH); and,

WHEREAS, the Municipality desires the services of the Warren County Housing Program for the purpose of addressing the municipal housing rehabilitation needs;

NOW, THEREFORE, in consideration of the mutual promises and other conditions, covenants and obligations made and agreed to by and between the parties, it is hereby agreed as follows:

1. SCOPE OF SERVICES

The Warren County Housing Program will be responsible for the administration of a housing rehabilitation program, and will utilize municipal and other funds as may be available to undertake the rehabilitation service as described in Section 1 of Attachment

A. Funds available under this Agreement will be applied toward the specific activities enumerated in the Warren County Housing Rehabilitation Program Policy and Procedural Manual dated February, 2000.

2. TIME OF PERFORMANCE

The services of the Warren County Housing Program shall commence upon execution of a signed Agreement for program participation, and shall terminate upon completion of all rehabilitation construction. The project execution schedule

shall be as set forth in Section 2 of Attachment A.

### 3. COMPENSATION

It is expressly agreed and understood that the total compensation to be paid by the Municipality under this Agreement for the above described project services shall include an administrative fee of \$2,000 for each rehabilitation project undertaken within the Municipality. This fee is the minimum required by COAH for municipalities to set aside for administration, however, the actual costs of operating local rehabilitation programs typically exceed \$2,000 per unit. The Warren County Housing Program will pay any administrative cost above this limit so that all program participating municipalities will have access to the program on an equal and predictable basis.

The Municipality will also pay the cost of the actual rehabilitation work up to the local budgeted amount of \$15,000 for each rehabilitation project undertaken after July 1, 2004.

To the extent that rehabilitation costs exceed the \$15,000 fund, the Warren County Housing Program will contribute funding for the rehabilitation for each project, thus reducing the municipal expense for construction costs.

The project budget shall be as set forth in Section 2 of Attachment A.

### 4. METHOD OF PAYMENT

The Municipality agrees to pay the Warren County Housing Program the amount set forth in Article 3 upon submission of a bonafide municipal voucher, together with the necessary information to document the bill submitted for payment. The voucher will be submitted after the low bid for the project is reviewed by the Housing Program and after execution of the Program Policy and Procedural Manual Rehabilitation Contract with a property owner. The Municipality shall pay to the Housing Program the \$2,000 administrative fee, plus the full estimated cost of construction upon execution of the rehabilitation contract with the owner.

Progress payments may be made as appropriate, upon submission of a proper voucher and supporting documentation. Progress payments are individual case payments for which the Township will be invoiced on a case-by-case basis. The Municipality will provide the Warren County Housing Program with the procedures applicable to progress payments.

### 5. AMENDMENTS

The Municipality and/or the Warren County Housing Program may, from time to time, require changes in the Scope of Services or other terms to be performed hereunder. Such changes, including any modifications in the amount of the Warren County Housing Program's compensation, which are mutually agreed

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upon by and between the Municipality and the Warren County Housing Program, shall be incorporated in written amendments to this Agreement.

Extent of Agreement - This Agreement represents the entire and integrated Agreement between the Municipality and the Warren County Housing Program and includes the prior Agreement to which this is an amendment. Any language contained in the original Agreement not amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, The Municipality and the Warren County Board of Freeholders have executed this Amended Agreement as of the date first written above.

ATTEST:

TOWNSHIP OF MANSFIELD

  
Deborah Wiesing, Acting Clerk

  
Cate Oakley, Mayor

WARREN COUNTY BOARD OF FREEHOLDERS

RESOLUTION 2004- 52

AUTHORIZING EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT BETWEEN THE COUNTY OF WARREN HOUSING PROGRAM AND THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY

WHEREAS, the Warren County Housing Program was initiated by the Board of Chosen Freeholders of the County of Warren; and

WHEREAS, the Warren County Housing Program was established in response to the recognized need for an increase in affordable housing opportunities in the County of Warren and as an organization to coordinate, promote and develop affordable housing on a county-wide basis; and

WHEREAS, the Warren County Housing Program has developed a housing rehabilitation program to assist municipalities, on a voluntary basis, to bring substandard housing units which are occupied by low and moderate-income persons up to housing code standards in accordance with the rules of the NJ Council on Affordable Housing (COAH); and

WHEREAS, the Township of Mansfield desires to utilize the services of the Warren County Housing Program for the purpose of addressing the municipal housing rehabilitation needs and as set forth in its COAH Obligation and Development Fee Spending Plan;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Mansfield, Warren County, New Jersey as follows:

The Mayor and the Clerk are hereby authorized and directed to execute the attached Amendment to Warren County Housing Program Agreement between the Township of Mansfield and the Warren County Board of Chosen Freeholders.

I certify the foregoing as a true copy of a Resolution adopted by the Mayor and Township Committee of the Township of Mansfield, Warren County, New Jersey, at a regular meeting held July 14, 2004.

  
Deborah Wiesing, Acting Clerk

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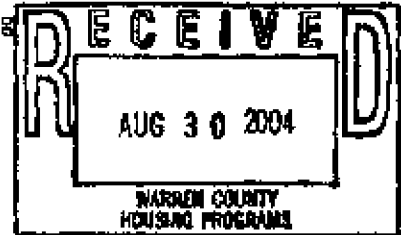
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*Gift to Carol,*

**THE BOARD OF CHOSEN FREEHOLDERS  
OF THE COUNTY OF WARREN**

Wayne Dumont, Jr., Administration Building  
165 County Route 519 South  
Belvidere, NJ 07823

**RESOLUTION 368-04**



On motion by Mr. Chamberlain, seconded by Mr. DiMaio, the following resolution was adopted by the Board of Chosen Freeholders of the County of Warren at a meeting held August 25, 2004.

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICE AGREEMENT  
BETWEEN THE COUNTY OF WARREN HOUSING PROGRAM AND THE  
TOWNSHIP OF MANSFIELD**

WHEREAS, the Warren County Housing Program was initiated by the Board of Chosen Freeholders of the County of Warren in response to the recognized need for an increase in affordable housing opportunities in the County of Warren and as an organization to coordinate, promote and develop affordable housing on a county-wide basis; and

WHEREAS, the Warren County Housing Program has developed a housing rehabilitation program to assist municipalities, on a voluntary basis, to bring substandard housing units which are occupied by low and moderate-income persons up to housing code standards in accordance with the rules of the NJ Council on Affordable Housing (COAH); and

WHEREAS, the Township of Mansfield desires to utilize the services of the Warren County Housing Program for the purpose of addressing the municipal housing rehabilitation needs and as set forth in its COAH Obligation and Development Fee Spending Plan;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Chosen Freeholders that the Freeholder Director is hereby authorized and directed to execute an Amendment to the Warren County Housing Program Agreement between the Township of Mansfield and the Warren County Board of Chosen Freeholders.

ROLL CALL: Mr. Chamberlain yes, Mr. DiMaio yes, Mr. Gardner yes

I hereby certify the above to be a true copy of a resolution adopted by the Board of Chosen Freeholders of the County of Warren on the date above mentioned.

*Steve Marvin*

Steve Marvin

Clerk

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